

Education and Training:

School Attended:

High School

Technical

College

Other

School Name &
Address:

Circle Last Year
Completed
Diploma/Degree
Year Graduated

Major Course(s)
of Study

Other Post High
School Courses
Completed

	High School	Technical	College	Other
School Name & Address:				
Circle Last Year Completed Diploma/Degree Year Graduated	1 2 3 4	1 2	1 2 3 4	1 2 3
Major Course(s) of Study				
Other Post High School Courses Completed				

Specialized Training, Skills or experience related to this position: List any special skills or qualification which you feel are relevant to the job for which you applying, i.e. Typing, Word Processing, Computer training, Miscellaneous training, Life guard, etc.:

Employment History

Please give accurate and complete information. Start with present or most recent employer.

Company Name: _____ Telephone Number: (____) _____

Address: _____ Employed From ___/___/___ to ___/___/___

Name of Supervisor _____ Hourly Pay: Start _____ Last _____

Position and Responsibilities _____

Company Name: _____ Telephone Number: (____) _____

Address: _____ Employed From ___/___/___ to ___/___/___

Name of Supervisor _____ Hourly Pay: Start _____ Last _____

Position and Responsibilities _____

Company Name: _____ Telephone Number: (____) _____

Address: _____ Employed From ___/___/___ to ___/___/___

Name of Supervisor _____ Hourly Pay: Start _____ Last _____

Position and Responsibilities _____

References:

May we communicate with your present employer? Yes _____ No _____

List three people (no relatives) you have worked with and whom we may contact for a reference.

Name	Address	Telephone
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Name	Address	Telephone
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Name	Address	Telephone
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I HEREBY CERTIFY that the answers given by me to above questions and statements are true and correct and hereby authorize you to contact references, past or present employers, persons, schools, law enforcement agencies and other sources of information which may be relevant to my application for employment. It is understood and agreed that any misrepresentation, false statement or omissions by me in this application will be sufficient reason for rejection of my application or for dismissal at any time during my employment, without liability to First Presbyterian Church. I have read, understand and agree to the above statement.

I understand that this application will remain on file for 60 days for consideration. After 60 days, if I am still interested in position with First Presbyterian Church, it will be necessary for me to complete a new application form.

SIGN HERE: _____ **DATE:** _____